

**PACC911 JONTES SAV-A-LIFE EMERGENCY MEDICAL FUND (EMF) GUIDELINES  
EFFECTIVE JANUARY 1, 2017**

1. Only active PACC911 Partners will be eligible for funding through the EMF Program, AS LONG AS THE FUND IS SOLVENT. *An active partner is one that participates in at least **three** PACC911 adoption events during YR2017.* No EMF funding will be distributed until your group has attended at least **two** events during YR2017.
2. The PACC911 EMF Committee shall maintain an unbiased stance as it relates to if and how monies from the funds are dispensed.
3. The EMF shall be primarily capitalized by means of specially designated fundraising events. Additionally, Rescued Treasures Charity Boutique is a large source of funding in addition to donations.
4. Fund requests must be for animals that are in the care of a PACC911 Partner at the time of required treatment. *Treatment for previously adopted animals will **not** be considered.* **Application for funding may be submitted *after* a procedure or treatment has been performed and *after* the Partner group has attended at least two of the three required adoption events.**
5. Treatment must be of an emergency or life-saving nature, or relieve a chronic or debilitating condition resulting in a greater possibility for adoption. Diagnostic procedures and associated medication relating to these situations will also be funded. Because there are many spay/neuter low cost programs available, we prefer that the EMF program NOT be used for these procedures. However, if an organization cannot afford the spay/neuter procedure needed to adopt an animal out and must use the EMF for this purpose, we will take it under consideration. *Please note that routine vet care is **not** eligible.* Age, overall health, chances of survival, and adoptability of an animal will be taken into account when reviewing applications for funding. **No bill is too small to submit!**
6. You no longer need to submit 501(c) (3) documentation.
7. An official EMF Request for Medical Assistance Form must be completed, reviewed, and approved for each treatment before monies can be dispensed. This

form can be **emailed or snail-mailed**, by the requesting PACC911 Partner. The form must be signed by a Director of the Partner organization and be accompanied by an **actual invoice** from the performing veterinarian.

8. Requests for funds will be reviewed and, should a question arise, eligibility will be determined by a majority vote of the PACC911 Executive Board members within one week of receipt. In the event of a tie vote, the PACC911 President will make the ultimate decision as to if, and how much funding, will be dispensed.

9. Checks for EMF monies will be made payable to the PACC911 Partner and will be mailed to the designated recipient within ten days of approval.

10. Reasonable and customary charges will be used as a benchmark for calculations and payment of EMF monies.

11. Amount granted will be 75% of required veterinary treatment, not to exceed \$1,200.00 for the calendar year 2017.

12. The \$1,200.00 maximum funding can be used on one animal or several. Groups who have received funding less than the \$1,200.00 can apply for additional funding up to the maximum amount during the year.

13. Separate EMF files will be maintained for each Partner organization. All requests for EMF monies will be logged by a designated EMF Committee member, whether funds are approved or not. An archive shall be kept for reference, publicity, etc.

14. At the end of each calendar year, PACC911 will actively solicit feedback from all Partner organizations, who have applied for funding. Results shall be used to evaluate and revise the EMF Program on an annual basis, as deemed necessary.